

Manual:	Emergency Preparedness	Reference No.:	008170.00
Section:	Code Orange – Disaster Contingency Plans		
Subject:	Obscene Phone Call		

POLICY:

When an obscene phone call is received, staff are to follow the necessary steps as outlined below.

PROCEDURE:

When an obscene phone call is received, note the date, time and contact of the call.

Do not stay on the line. Hang up immediately.

Notify the Executive Director or charge nurse immediately.

If the calls continue, the home is to notify the police.